Dear Sir or Madam,

We cordially invite you to speak at NORDIC TechKomm on September 23-24, 2020 in Copenhagen. NORDIC TechKomm's goal is to support the personal, interpersonal and professional development of those involved in technical communication.

Please fill out the form below and send it to event@tekom.eu.

Best regards,

The NORDIC TechKomm Team

About You

1. **Your Name:**

2. **Your Email:**

3. **Your Organization/Company:**

4. **Your Bio:**

[**Comment**: Begin the bio by introducing yourself, and always write in the third person. For example, write "John Doe is a technical writer" rather than "I am a technical writer." State what year your relevant work experience began, such as "has been writing professionally since 2001" or "has worked as a consultant since 2006," and list any areas of specialized expertise. Max 250 words are expected for the summary.]

Abstract

1. **Title:**

[**Comment**: The title can be adjusted later if we can work together and come up with a better one.]

2. Summary:

[**Comment**: Here, you can give an abstract of the topic you want to present. It is good to expand upon your topic and elaborate some key points so that we can have a good understanding of what you are going to talk about. A max of 350 words is expected for the summary.]

3. Presentation Highlights:

[**Comment**: Highlights are very important for the advisory board to be able to review and evaluate your topic. This way, we can predict how the target audience will benefit from your topic. Please consider the following questions in listing the highlights of your presentation (answering all the questions is not required):

- What do you expect your audience to say after the presentation?
- Does your topic address pain points?
- Does your topic involve something innovative or new trends?
- Does your topic include something practical or special compared with previous topics from the conference?

4. Presentation Format

☐ **Presentation, 40 min** (conveys information, lecture with subsequent discussion)

☐ **Partner Presentation, 40 min** (conveys information, presentation of a case study (manufacturer and service provider: starting point is the situation at the manufacturer's site))

☐ **Tutorial, 60 min** (for learning purposes, practical demonstration of an application or method)

☐ **Workshop, 90 min** (for learning purposes, interactive group work with participants, strong practical relevance)

Target Audience

☐ **Technical Writer/Content Designer/Information Engineer**

☐ **Information Architect**

☐ **UX Designer**

☐ **Development Manager/Support Manager**

☐ **Marketing People**

☐ **Others** _____

☐ **I have read and acknowledged the speaker terms and conditions.**

*************** Submit to event@tekom.eu ****************